

| Employee Age | National Minimum Wage | Weekly Hours No-Ins-Tax To Pay* | Monthly Hours No-Ins-Tax -To Pay* | Monthly Pay No-Ins-Tax -To Pay* | Employees pay 13.25% Insurance on earnings above* | Employee start to Pay 20% Tax on earnings above* | Sole Director's Pay No-Ins-Tax -To Pay* | Work Place Pension | Enrolment Threshold Employer: 5%, Employer 3% | Qualified Earnings | Sick Pay | Holiday Pay |
|--------------|-----------------------|---------------------------------|-----------------------------------|---------------------------------|---|--|---|--------------------|---|--------------------|---|-------------|
| 23+ | £9.50 | 25 | 110 | £1,045.00 | Weekly £242 | Weekly £242 | Weekly £175 | Weekly £192 | £120 | £99.35 weekly | 5.6 weeks/28 Days/year pro rata E.g. Working 3 days/week, then (3 x 5.6=16.8days) or ~12.07% | |
| 21-22 | £9.18 | 26 | 114 | £1,046.52 | Monthly £1,048 | Monthly £1,048 | Monthly £758 | Monthly £833 | £520 | Maternity Pay | Lower of £156.66 or 90% of the employee's average weekly earnings | |
| 18-20 | £6.83 | 35 | 153 | £1,044.99 | Yearly £12,570 | Yearly £12,570 | Yearly £9,100 | Yearly £10,000 | £6,240 | | | |
| Under18 | £4.81 | 50 | 217 | £1,043.77 | | | | | | | | |



The National Minimum Wage Regulations 2015, Regulation 59; Records to be kept by an employer
 59.—(1) The employer of a worker who qualifies for the national minimum wage must keep in respect of that worker records sufficient to establish that the employer is remunerating the worker at a rate at least equal to the national minimum wage. You must register as Employer if you pay more than £120/wk or £520/mo to any employee, or have another job.

| AUG 2022 | | Employee No 1 | | Employee No 2 | | Employee No 3 | | Employee No 4 | | Employee No 5 | | Employee No 6 | | Employee No 7 | | Employee No 8 | | Employee No 9 | | Employee No 10 | |
|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|----------------|------|
| Business Name | Date | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate | Age | Rate |
| | Day | Hours | | Hours | | Hours | | Hours | | Hours | | Hours | | Hours | | Hours | | Hours | | Hours | |
| | 1 | Mon | | | | | | | | | | | | | | | | | | | |
| | 2 | Tue | | | | | | | | | | | | | | | | | | | |
| | 3 | Wed | | | | | | | | | | | | | | | | | | | |
| | 4 | Thu | | | | | | | | | | | | | | | | | | | |
| | 5 | Fri | | | | | | | | | | | | | | | | | | | |
| | 6 | Sat | | | | | | | | | | | | | | | | | | | |
| | 7 | Sun | | | | | | | | | | | | | | | | | | | |
| | 8 | Mon | | | | | | | | | | | | | | | | | | | |
| | 9 | Tue | | | | | | | | | | | | | | | | | | | |
| | 10 | Wed | | | | | | | | | | | | | | | | | | | |
| | 11 | Thu | | | | | | | | | | | | | | | | | | | |
| | 12 | Fri | | | | | | | | | | | | | | | | | | | |
| | 13 | Sat | | | | | | | | | | | | | | | | | | | |
| | 14 | Sun | | | | | | | | | | | | | | | | | | | |
| | 15 | Mon | | | | | | | | | | | | | | | | | | | |
| | 16 | Tue | | | | | | | | | | | | | | | | | | | |
| | 17 | Wed | | | | | | | | | | | | | | | | | | | |
| | 18 | Thu | | | | | | | | | | | | | | | | | | | |
| | 19 | Fri | | | | | | | | | | | | | | | | | | | |
| | 20 | Sat | | | | | | | | | | | | | | | | | | | |
| | 21 | Sun | | | | | | | | | | | | | | | | | | | |
| | 22 | Mon | | | | | | | | | | | | | | | | | | | |
| | 23 | Tue | | | | | | | | | | | | | | | | | | | |
| | 24 | Wed | | | | | | | | | | | | | | | | | | | |
| | 25 | Thu | | | | | | | | | | | | | | | | | | | |
| | 26 | Fri | | | | | | | | | | | | | | | | | | | |
| | 27 | Sat | | | | | | | | | | | | | | | | | | | |
| | 28 | Sun | | | | | | | | | | | | | | | | | | | |
| | 29 | Mon | | | | | | | | | | | | | | | | | | | |
| | 30 | Tue | | | | | | | | | | | | | | | | | | | |
| | 31 | Wed | | | | | | | | | | | | | | | | | | | |

Please add up TOTAL monthly hours.

| | | | | | | | | | | | | | | | | | | | | | |
|-------------------|-------|--|-------|--|-------|--|-------|--|-------|--|-------|--|-------|--|-------|--|-------|--|-------|--|-------|
| Total Monthly Hrs | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Rate/Hr | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 |
| Monthly Wages | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £0.00 |
| Signature/Remarks | | | | | | | | | | | | | | | | | | | | | |

Information provided are simplified for employers information and guidance only. No liability accepted. Google for updated info on gov.uk <https://www.gov.uk/guidance/rates-and-thresholds-for-employers-2022-to-2023>