

Employee Age	National Minimum Wage	Weekly Hours No-Ins-Tax - To Pay*	Monthly Hours No-Ins-Tax - To Pay*	Monthly Pay No-Ins-Tax - To Pay*	Employees pay 12.00% Insurance on earnings above*	Employee start to Pay 20% Tax on earnings above*	Work Place Pension	Auto Enrolment Threshold Employee: 5%, Employer 3%	Qualified Earnings	Sick Pay	£96.35 Per week						
23+	£8.91	20	89	£792.99	Weekly £184	Weekly £242	Weekly £192	£120	Holiday Pay	5.6 weeks/28 Days/year pro rata E.g. Working 3 days/week, then (3 x 5.6=16.8days)							
21-22	£8.36	22	95	£794.20	Monthly £797	Monthly £1,048	Monthly £833	£520									
18-20	£6.56	28	121	£793.76	Yearly £9,568	Yearly £12,570	Yearly £10,000	£6,240									
Under18	£4.62	39	172	£794.64	The National Minimum Wage Regulations 2015, Regulation 59; Records to be kept by an employer 59.—(1) The employer of a worker who qualifies for the national minimum wage must keep in respect of that worker records sufficient to establish that the employer is remunerating the worker at a rate at least equal to the national minimum wage. You must register as Employer if you pay more than £120/wk or £520/mo to any employee, or have another job.												
Source: <a href="https://www.gov.uk/guidance/rates-and-thresholds-for-employers-2021-to-2022">https://www.gov.uk/guidance/rates-and-thresholds-for-employers-2021-to-2022</a>																	
JUN	2021	Employee No 1			Employee No 2			Employee No 3			Employee No 4			Employee No 5			Total Hours
Business Name		Age	Rate	Hr/Wk	Age	Rate	Hr/Wk	Age	Rate	Hr/Wk	Age	Rate	Hr/Wk	Age	Rate	Hr/Wk	
Date	Day	Hours			Hours			Hours			Hours			Hours			
1	Tue																
2	Wed																
3	Thu																
4	Fri																
5	Sat																0
6	Sun																0
7	Mon																
8	Tue																
9	Wed																
10	Thu																
11	Fri																
12	Sat																0
13	Sun																0
14	Mon																
15	Tue																
16	Wed																
17	Thu																
18	Fri																
19	Sat																0
20	Sun																0
21	Mon																
22	Tue																
23	Wed																
24	Thu																
25	Fri																
26	Sat																0
27	Sun																0
28	Mon																
29	Tue																
30	Wed																
Total Monthly Hrs		0						0						0			
Rate/Hr		£0.00						£0.00						£0.00			
Monthly Wages		£0.00						£0.00						£0.00			
Signature/Remarks																	
Please don't forget to TOTAL monthly hours. Information provided are simplified for employers information and guidance only. No liability accepted. Google for updated info on gov.uk																	

